

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**Tuesday, July 23, 2013
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, July 23, 2013 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Colella called the meeting to order at 7:00PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

Absent: Drake

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on July 16, 2013 and this evening, July 23, 2013 to discuss matters of personnel, negotiations, student confidentiality, real estate and potential legal claims.

Approval of Minutes

Recommend approval of the following Meeting Minutes: June 25th Regular Board Meeting; July 9th Education Committee, Policy Committee, and Facilities Committee; and July 16th Finance Committee and Transportation Committee.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Student Features

Coach Jim McGrath - Softball Team

Jordan Seneca, Shortstop – Pittsburgh Post-Gazette First Team All-Section, Valley News Dispatch First Team All-Stars, Pittsburgh Post-Gazette East Top 10 All-Stars, First Team All-State

1. **Lyndi Gareis, Pitcher** – Pittsburgh Post-Gazette All-Section
2. **Melissa LeClair, Catcher** – Valley News Dispatch All Stars Third Team
3. **Savannah Zummo, Designated Player** – Pittsburgh Post-Gazette First Team All-Section

Coach Carl Vollmer - Baseball Team

1. **Alex Kiriloff** – First Team All-Section, Valley News Dispatch All-Stars First Team
2. **Mike Maleski** – First Team All-Section, Valley News Dispatch All-Stars First Team
3. **Zac Manuppelli** - First Team All-Section, Valley News Dispatch All-Stars First Team, WPIAL AAAA All-Star Game Selection
4. **Austin O'Block** – First Team All-Section
5. **Nick Stotler** - Valley News Dispatch All-Stars First Team

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

None

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval of following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. East Suburban YMCA	September 3, 2013 through May 31, 2014	Sr. High – Swimming Pool
2. Plum Midget Football Association	August 24, 2013	Sr. High – Athletic Field, Press Box, Concession Stand, Rest Rooms, Sound System, Field Lights

3. School Nurses	August 13, 14, and 15, 2013	Sr. High – Library Classroom
4. PHS Cheerleading Boosters	September 4, October 2 and 6, 2013	Sr. High - Library
5. PHS Music Department	November 6, 7, 2013 and May 7 and 8, 2014	Sr. High – Auditorium/Music Suite
6. PHS Music Department	September 23, 2013 through November 22, 2013	Sr. High – Auditorium/Music Suite
7. PHS Music Department	December 6 and 7, 2013	Sr. High – Cafeteria
8. PHS Music Department	December 11, 2013	Sr. High – Auditorium
9. PHS Music Department	January 20, 2014 through April 12, 2014	Sr. High – Auditorium/Music Suite
10. PHS Music Department	May 13 and 14, 2014	Sr. High _ Auditorium/Music Suite
11. PHS Music Department	July 9, 16, 19, 21, 23, 26, 28, 30, September 4, 9, 11, 16, 18, 23, 25, 30, and October 2, 9, 16, 23, 30, 2013	Sr. High – Outside Practice Field/Music Suite
12. PHS Music Department	August 1 through August 16, 2013	Sr. High – Outside Practice Area/Music Suite
13. PHS Music Department	November 12, 13, 25, 26, 2013 and May 1, 5, 6, 2014	Sr. High – Auditorium/Music Suite
14. East Suburban YMCA	August 26, 2013 through June 5, 2014	Holiday Park, Pivik and AS@P – Cafeteria
15. Girl Scout Troop 55154	September 5, 19, October 10, 24, November 14, 21, December 5, 12, 2013, January 9, 23, 30, February 13, 27, March 13, 20, April 10, 24, and May 1,8,15, 2014	Center Elementary - Cafeteria
16. Holiday Park PTA	September 3, October 7, November 4, 2013 January 6, February 3, March 3, and April 7, 2014	Holiday Park – Library
17. Holiday Park PTA	September 12, October 15, November 12, 2013, February 11, March 11, and April 15, 2014	Holiday Park – Cafeteria
18. Holiday Park PTA	October 11 through October 22, 2013 and April 4 through April 14, 2014	Holiday Park – Gym
19. Holiday Park PTA	February 25, 26, and 27, 2014	Holiday Park - Gym
20. Plum Area Soccer	August 24 and 25, 2013	Oblock Parking Lot

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the YMCA Use of Facilities Application for the PHS swimming pool with a 3% increase in the fee for a total cost of \$1,167.00 for the 2013-14 school year.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to pay construction invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Facilities Committee met on July 9, 2013. The next meeting is scheduled for Tuesday, August 13, 2013 at 6:00PM in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the retirement of Maryellen Gamble, Bus Driver, effective July 31, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the retirement of Denise Olesak, 2nd Grade Teacher at Adlai Stevenson Elementary School, effective October 5, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to adopt the Resolution suspending (furloughing), not renewing and realigning the necessary number of teachers effective August 21, 2013, as presented.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes with a Roll Call Vote

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Absent: Drake

Recommend recalling from the furlough list the following teachers, effective August 21, 2013:

- a. Caitlin Schuchert, Math Teacher at Oblock Junior High School.
- b. Heather Szymczak, Kindergarten Teacher at Regency Park Elementary School.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Megan Grupac, as a Reading Specialist at Regency Park Elementary School at step 1, bachelors +15 with a salary of \$48,300, effective August 21, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Zachary Rice, as an Elementary Teacher, assignment to be determined, at step 2, bachelors +15 with a salary of \$49,300, effective August 21, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Mark Dinga, as an Elementary Teacher, assignment to be determined, at step 1, bachelors with a salary of \$47,500, effective August 21, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Lauren Eberhart, as an Elementary Teacher, assignment to be determined, at step 1, bachelors with a salary of \$47,500, effective August 21, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire the following Custodians, at the contractual rate, effective August 1, 2013.

- a. Dawn Steele
- b. Jeff Weber
- c. Patrick Clancy

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire the following individuals as Special Service Sponsors for the 2013-14 school year:

- a. Emily Stubenbort, as an Assistant Band Director, at a stipend of \$2,306.
- b. Amy Martello and Cathy Phillips, as Plum High School Store Sponsors, at a shared stipend of \$2,086.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of Heather Szymczak for a Professional Contract.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval for a 2% (\$827.38) salary increase for the Computer Technicians: Lindsay Sandusky, Chris Burkey, and Ryan Milliron, retroactive to July 1, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes with a Roll Call Vote

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Absent: Drake

Recommend approval of a 2% (\$1.11) increase to the hourly compensation of Dan Reinhard, Assistant Transportation Manager, retroactive to July 1, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes with a Roll Call Vote

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Absent: Drake

Recommend approval of a leave in accordance with the Family Medical Leave Act (FMLA) for the following employees:

- a. Donald Kunkle, Custodian at Plum High School, effective August 22, 2013 for a period not to exceed twelve weeks
- b. Carol Watterson, Administrative Assistant at Regency Park Elementary School, effective mid-day August 7, 2013 for a period not to exceed twelve weeks

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the Epic Communications Amendment - Year 17 for eRate submission, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the following overnight conference:

Employee	Dates	Conference/Location
Dr. Tim Glasspool	October 2-4, 2013	AIU Superintendents' Professional Development Bedford, PA

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to purchase a CO2 24 x 18 Laser Retina Engrave 3D Ethernet engraver for the PHS Technology Department and the Plum Robotics Club at an estimated cost of \$5,900.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the revised 2013-14 High School Program of Studies.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to dispose of obsolete technology equipment, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the District's textbook inventory for 2013-14, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the elementary and secondary handbook changes for 2013-14 school year, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the 2013-14 elementary attendance zone requests, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Education Committee met on July 9, 2013. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, August 6, 2013, immediately following the Athletic Committee in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for June 2013, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for June 2013.

Current Real Estate Taxes	\$37,866.68
Prior Year Delinquent Taxes	7,971.13
Per Capita Taxes	375.80
Miscellaneous Fees Recovered	<u>308.49</u>
Total Amount Collected	\$46,522.10

Recommend approval to accept the June Budget Transfers, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the following PlanCon Documents for submission, as presented:

PlanCon
1. PlanCon Part D: Project Accounting Based on Estimates
2. PlanCon Part E: Design Development
3. PlanCon Part F: Construction Documents
1. PlanCon Part K: Project Refinancing - G.O.B. Series A of 2013
2. PlanCon Part K: Project Refinancing – G. O. B. Series B of 2013
3. PlanCon Part K: Project Refinancing – G. O. B. Series C of 2013

4. PlanCon Part K: Project Refinancing – G. O. B. Series D of 2013
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Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the GASB 45 Valuation of Other Post Employment Benefits (OPEB) prepared by the Hawley Consulting Group, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to renew the agreement with Premier Medical Associates for School Physician Services for the period from July 1, 2013 to June 30, 2016 with no increase in cost or changes in service.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to renew the agreement with Dr. Terry Stepnick of Golden Mile Dental for School Dentist Services for the period from July 1, 2013 to June 30, 2016 with no increase in cost or changes in service.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approving release from agreement of sale and return of deposit money to the buyer for the former District Administration Building and land.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Finance Committee met on July 16, 2013. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, August 20, 2013, immediately following the Special Voting Meeting in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept the following policies, as presented:

Policy Number	Policy Name
1. Policy No. 119	Current Events
2. Policy No. 122	Extracurricular Activities
3. Policy No. 125	Adult Education
4. Policy No. 204	Attendance
5. Policy No. 904	Public Attendance at School Events
6. Policy No. 907	Visitors
7. Policy No. 915	School affiliated Organizations

Motion to strike/remove Policy No. 122 Extracurricular activities from the motion

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Motion to approve Policies 119, 125, 204, 904, 907, and 915

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Policy Committee met on July 9, 2013. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, August 6, 2013, immediately following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

Recommend approval to accept the 2013-14 Bus Stop Schedule and Bus Routes, as presented.

Motion by: McGough, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Transportation Committee met on July 16, 2013. Mr. McGough made this report.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to accept the resignation of Cliff Thompson, Senior High Assistant Football Coach and Weight Room Coach, for the 2013-14 school year.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Loran Cooley as a Weight Room Coach replacing Cliff Thompson for half of the school year. The stipend of \$1,126 will be divided equally between Cliff Thompson and Loran Cooley.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire the following coaches for the 2013-14 school year:

- a. Antonio Loffreda-Mancinelli, as Assistant Boys' Soccer Coach, at a stipend of \$3,240.
- b. Andrew Dill, as 7th and 8th Grade Boys' Soccer Coach, at a stipend of \$2,247.
- c. Rosemarie Stashko, as Girls' Tennis Coach, at a stipend of \$2,795.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the following Volunteer Coaches for the 2013-14 school year:

- a. Mike Larko, as a Volunteer Assistant Girls' Volleyball Coach
- b. Briana Balcik, as a Volunteer Assistant Girls' Volleyball Coach
- c. Alan Mathieu, as a Volunteer Assistant Girls' Volleyball Coach
- d. Lance Sabol, as a Volunteer Assistant Boys' Soccer Coach
- e. Tyler Swatchick, as a Volunteer Senior High Assistant Football Coach

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Athletic Committee did not meet this month. The Committee will meet on Tuesday, August 6, 2013 at 6:00PM in the PHS Board Room.

Eastern Area Schools - Mrs. Loretta White, Representative

Recommend approval to accept with a roll call vote the following resolutions:

Resolution Number	Description
1. Resolution No. 2013-1	All voting on the affairs of the Joint Board of School Directors of Eastern Areas Special Schools shall be conducted by mail ballot
2. Resolution No. 2013-2	Budget for the Eastern Area Special Schools for the 2013-14 school year

Motion by: White, Second by: Dowdell

Final Resolution: Motion Passes with a Roll Call Vote

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Mrs. White made this report.

President's Report - Mr. Andrew Drake

Mr. Colella made this report in Mr. Drake's absence.

Announcements

A Special Voting Meeting is scheduled for Tuesday, August 20, 2013 at 6:00PM in the Plum High School Board Room.

The regular August Board Meeting is scheduled for Tuesday, August 27, 2013 at 7:00 PM in the Plum High School Auditorium.

Please note that the date for Plum High School Open House has changed to Wednesday, September, 25, 2013.

Adjournment

Motion to adjourn at 8:01PM.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake